

BOARD OF SELECTMEN Meeting
Tuesday, July 5, 2016

A meeting of the Rockport Board of Selectmen was held at 7pm on Tuesday, July 5, 2016 in Conference Room A in Town Hall. Present were four selectpersons, the Town Administrator and the Asst. Town Administrator; Selectperson Wilkinson was not present.

7:00pm Meeting Called to Order

Pledge of Allegiance and Moment of Silence

Public Comment Period:

Public Comment
Period

Z. Seppala said at the last meeting he asked about individuals being on multiple boards; he requested town counsel's opinion. He said he looked at Secty. Galvin's website, it states that ex-officio members are granted membership because of the office they hold. It says the town's by-laws might state this. He looked and it's not in there; he suggests a guiding document. He said despite town counsel's ruling, the Board of Selectmen should get a ruling from the Secretary of State regarding ex-officio members being on multiple boards.

T. Arsenian said a six month extension of the Warner Communications contract was executed from 7/1 – 12/31/16, \$26,000 for one half of a year. He said at a Board of Selectmen meeting it was stated that the voters approved this; he objects to that statement. The line items weren't detailed. This is advertising to encourage people to come to Rockport. He says Chairman Murphy has stated that this benefits the town, he disagrees. He says it's better for businesses.

Complete Selectmen Liaisons Assignments: Selectmen Campbell said he would like Millbrook, IS&T, Firehouse Trust, Veteran's Services, the DPW as well as the Cultural District. Chairperson Battistelli said she would like the Council on Aging, the Town Acct., Finance, Treasurer/Collector, Human Services, and recreation. Selectperson Sheedy will take the CPC and all land issues.

Selectmen Liaison
Assignments

Interview of Sydney Wedmore for Reappointment to the Board of Health: Selectperson Battistelli moved that the Board of Selectmen reappoint Sydney as a member of the Board of Health for a term to expire on June 30, 2019, Selectperson Sheedy seconded, Vote: 4-0. Dr. Wedmore said with the expansion of the board membership they can expand what they do, the opiate crisis is a focus. He said Board of Health member Dr. Jiminez works for MGH in this area. He said also septic systems and sewerage are discussed at the meetings. There will be an upcoming presentation on 7/19/16 on the Zika virus 6:30 to 8pm.

Reappointment of
Sydney Wedmore
to the Board of
Health
Motion Approved

Interview of Stephen Fritch for Reappointment to the Harbor Advisory Committee: Selectperson Campbell moved that the Selectmen reappoint Stephen Fritch as a member of the Harbor Advisory Committee for a term to expire on June 30, 2019, Selectperson Battistelli seconded, Vote: 4-0. He has been boating all his life, finance was his career. He's a duck boat Captain, his family has been in Rockport for 5 generations, he has lived in Rockport for 5 years.

Reappointment of
Stephen Fritch to
the Harbor
Advisory
Committee
Motion Approved

Interview of Susan Crown for Reappointment to the Personnel Board: Selectperson Sheedy moved that the Board of Selectmen reappoint Susan Crown as a member of the Personnel Board for a term to expire on June 30, 2019, Selectperson Battistelli seconded, Vote: 4-0. She has been on the Board for 3 years. She came from the corporate H/R field. She said the differences between municipal and the corporate setting is interesting. The board's current significant undertaking is the review and the revision of the personnel regulations.

Reappointment of
Susan Crown to
the Personnel
Board
Motion Approved

Interview of Ann
Gilboy for
Council on Aging
No Vote Taken

Interview of Ann Gilboy for the Council on Aging: Selectperson Sheedy moved that the Board of Selectmen nominate Ann Gilboy as a member of the Council on Aging for a term to expire on June 30, 2018, Selectperson Campbell seconded, no vote, appointment at next meeting. She said she has been in Rockport for just under 2 years. She said she has visited the center and is happy with what she sees. She has a background in healthcare; Medical Staff credentialing at Quincy Medical Center.

Interview of
Nancy Kearns for
Council on Aging
No Vote Taken

Interview of Nancy Kearns for the Council on Aging: Selectperson Battistelli moved that the Selectmen nominate Nancy Kearns as a member of the Council on Aging for a term to expire on June 30, 2019, Selectperson Campbell seconded, no vote, appointment at next meeting. She said she has lived here since 1980; most of her work has been with Seniors and Long Term Care. She is interested in integrating some of the “younger” seniors into the community.

Interview of Lydia
Sousa for Council
on Aging
No Vote Taken

Interview of Lydia Sousa for the Council on Aging: Selectperson Campbell moved that the Selectmen nominate Lydia Souza as a member of the Council on Aging for a term to expire on June 30, 2019, Selectperson Battistelli seconded, no vote taken. She said she moved to Rockport in 2010, previously worked for City of Woonsocket in the Legal Dept., legislation for City Council. Within two weeks from moving to Rockport she was at the Senior Center, she volunteers there as well. No vote was taken, appointment at next meeting.

New Street
Performer's
License for
Thomas Persinos
Motion Approved

Interview of Thomas Persinos for a new Street Performer's License: Selectperson Sheedy moved that the Board of Selectmen approve a Street Performer License for Thomas Persinos, Selectperson Battistelli seconded, Vote: 4-0. He said he plays the accordion and toy piano, music is from the 1920's to the present, mainly movie themes, vaudeville, and cabaret.

Approval of
Minutes of
6/21/16
Motion Approved

Approval of Minutes of June 21, 2016 and June 28, 2016:

Selectperson Campbell moved that the Board of Selectmen approve the minutes of June 21, 2016, Selectperson Sheedy seconded, Vote: 4-0.

Approval of
6/28/16 Minutes
Postponed

Selectperson Battistelli moved that the Board of Selectmen approve the minutes of June 28, 2016, Selectperson Campbell seconded. This was postponed to the next meeting as there was an insufficient number of voting members present.

Motion to add two
new street
performer
interviews to
Agenda
Motion Approved

Selectperson Battistelli moved to add two new street performer interviews to the agenda, Selectperson Sheedy seconded, Vote: 4-0.

Street Performer's
License for
Madelyn Dixon
Motion Approved

Selectperson Battistelli moved that the Board approve a Street Performer License for Madelyn Dixon, Selectperson Sheedy seconded, Vote: 4-0. She plays the cello, she and her brother play together. She is entering the 8th grade in the fall. She said she finds street performing as a more casual environment to practice.

Street Performer's
License for
Simon Dixon
Motion Approved

Selectperson Battistelli moved that the Board approve a Street Performer License for Simon Dixon, Selectperson Sheedy seconded, Vote: 4-0. He plays the violin and is entering the 5th grade.

Selectmen
Updates &
Liaison Reports

Selectmen Updates and Liaison Reports: Chairman Murphy said yesterday's 4th of July celebration was successful. He said Boston Magazine, they have reported on excellence since 1974, for 2016 Rockport won the award for the best town center.

Town
Administrator
Report

Town Administrator's Report: The Town Administrator said she has been spending most of her time on finances, closing FY '16 and working on FY '17. Yearend transfers are on the agenda;

an unaudited report will be ready for the Board soon. Fifty of the most popular places in the states and Rockport were on the list.

Effective July 1, the parking clerk duties are being handled at the Treasurer/Collector counter. Residents can also mail them or pay them on line, but if residents choose to pay in person, they should visit the Treasurer/Collector.

7:50 Action List

Annual Reappointments:

Annual
Reappointments

Selectperson Sheedy moved that the Selectmen appoint Michael Frontiero as the Forest Fire Warden for a term to expire on June 30, 2017, Selectperson Campbell seconded, Vote: 4-0.

Appoint Forest
Fire Warden
Motion Approved

Selectperson Battistelli moved that the Selectmen appoint Charles Nichols, John Thompson, Eric Rask, Frank Levesque, and Michael Tupper as members of the Granite Pier Committee for terms to expire on June 30, 2017, Selectperson Sheedy seconded, Vote: 4-0.

Appoint Members
of Granite Pier
Committee
Motion Approved

Selectperson Campbell moved that the Board of Selectmen appoint Claire Franklin, June Sullivan, Kendra Dagle, Darlene Trumbour, Brian Sullivan, and Gail Zeman as members of the Memorial Day Parade Committee for terms to expire on June 30, 2017, Selectperson Sheedy seconded, Vote: 4-0.

Appoint Members
of Memorial Day
Parade Committee
Motion Approved

Selectperson Sheedy moved that the Selectmen appoint John Rees as a Zoning Administrator for the Zoning Board of Appeals for a term to expire on June 30, 2017, Selectperson Campbell seconded, Vote: 3-0. Selectperson Battistelli abstained.

Appoint Zoning
Administrator to
Zoning Board of
Appeals
Motion Approved

DPW Facility Designer Selection Committee: Selectperson Battistelli moved that the Board establish a 7-member DPW Facility Designer Selection Committee and appoint Joe Parisi, Tim Olsen, Don Greel, Mitch Vieira, one member of the DPW Board of Commissioners, one member of the Finance Committee and one commercial architect or engineer to be determined, Selectperson Sheedy seconded, Vote: 4-0.

Establish DPW
Facility Designer
Selection
Committee
Motion Approved

DPW Facility Designer Negotiation Committee: DPW Selectperson Battistelli moved that the Board of Selectmen establish a 3-member DPW Facility Designer Negotiation Committee and appoint Joe Parisi, L. Sanders, and the Finance Committee member who serving on the selection committee, seconded by Selectperson Sheedy, Vote: 4-0.

Establish DPW
Facility Designer
Negotiation
Committee
Motion Approved

Selectperson Battistelli moved to add an agenda item to tonight's meeting regarding the Owner's Project Manager for the DPW Facility, seconded by Selectperson Sheedy, Vote: 4-0.

Add item to
Meeting agenda
Motion Approved

Discussion ensued on whether DPW Director Parisi should be the OPM and would it take away too much time from other town projects and duties. Commission Gardner said there have been negative experiences using outside consultants and no funds have been put into the new barn to pay for an OPM.

Director Parisi said he was the OPM for the Community House and he had no difficulties splitting his time, he's always managing multiple projects in town so this is no different.

Selectperson Sheedy moved to appoint J. Parisi as Owner's Project Manager for the DPW facility, seconded by Selectperson Campbell, Vote: 4-0.

Appointment of
OPM for DPW
Facility
Motion Approved

T. Arsenian questioned now that the board has appointed the design selection committee, they need to be off and running, how will the Finance Committee member be appointed. The Town Administrator said she will meet with DPW Chairman Reed and come back before the Board of Selectmen in two weeks.

Resignation of
L. Wessel from
Finance
Committee
Motion Approved

Resignation of Laurene Wessel from the Finance Committee: Selectperson Campbell moved that the Board of Selectmen accept the resignation of Laurene Wessel from the Finance Committee effective immediately, Selectperson Battistelli seconded, Vote: 4-0.

Release of 1/13/15
Executive Session
Minutes
Motion Approved

Executive Session Minutes Release: 1/13/15, 3/24/15, 4/14/15, 6/2/15, 11/17/15, and 12/1/15:

Selectperson Battistelli moved that the Board of Selectmen release the Executive Session Minutes of January 13, 2015, Selectperson Sheedy seconded, Vote: 3-0, Selectperson Campbell abstained.

Release of 3/24/15
Executive Session
Minutes
Motion Approved

Selectperson Sheedy moved that the Selectmen release the Executive Session Minutes of March 24, 2015, Selectperson Battistelli seconded, Vote: 4-0.

Release of 4/14/15
Executive Session
Minutes
Motion Approved

Selectperson Battistelli moved that the Selectmen release the Executive Session Minutes of April 14, 2015, Selectperson Sheedy seconded, Vote: 4-0.

Release of 6/2/15
Executive Session
Minutes
Motion Approved

Selectperson Battistelli moved that the Selectmen release the Executive Session Minutes of June 2, 2015, Selectperson Sheedy seconded, Vote: 4-0

Release of
11/17/15 Exec.
Session Minutes
Motion Approved

Selectperson Sheedy moved that the Selectmen release the Executive Session Minutes of November 17, 2015, Selectperson Battistelli seconded, Vote: 4-0.

Release of 12/1/15
Exec Session
Minutes
Motion Approved

Selectperson Sheedy moved that the Selectmen release the Executive Session Minutes of December 1, 2015, Selectperson Battistelli seconded, Vote: 4-0.

Yearend Transfers
Motion Approved

Yearend Transfers: Selectperson Battistelli moved that the Board of Selectmen approve, and ask the Chairperson to sign, the following Yearend Transfers: M. Vieira says this applies to some critical repairs and part replacements to the Emergency Communications System at the Police Department; there are significant issues with antiquated equipment. Selectperson Campbell questioned if funds should be spent on an outdated system. The cost to replace the entire system was estimated in excess of \$1M.

\$ 1,000.00 from Sergeants Shift Differential to IS&T Communications account;
\$45,000.00 from Patrol Officer Labor to IS&T Communications account;
\$ 2,000.00 from Critical Response to IS&T Communications account;
\$19,000.00 from Civilian Dispatcher to IS&T Communications account;
\$ 5,000.00 from HR Operating Expenses to IS&T Communications account;
\$13,294.36 from Sick Leave Buyback to IS&T Communications account;
\$11,705.64 from Sick Leave Buyback to IS&T Communications account;
\$10,000.00 from Tax Title Legal Fees to IS&T Communications account; and
\$10,000.00 from Unemployment Insurance to IS&T Communications account;
Selectperson Sheedy seconded, Vote: 4-0.

Permission to
Display
Submarine Model
during Navy
Weekend
Motion Approved

Permission to Display Submarine Model during Navy Weekend: Selectperson Campbell moved that the Board grant permission to the Rockport Navy Committee to allow Navy personnel from the Portsmouth Naval Ship Yard to park a scale model of a submarine on a trailer approximately twenty feet long next to the Legion Bandstand on the ocean side on Friday, July 15th from 5 pm to 8 pm and the use of five parking spaces in front of Brackett's Ocean View Restaurant at 25 Main Street for their cannon display on July 17th from 7 am to 11 am, Selectperson Sheedy seconded, Vote: 4-0.

Special Sign Permit for The Gallery on Bearskin Neck/Etchings by Emrich: Selectperson Sheedy moved that the Selectmen approve a special sign permit for Robin Richard Emrich, at The Gallery on Bearskin Neck/Etchings by Emrich, 11 Old Harbor Road, Selectperson Battistelli seconded, Vote: 4-0. They said they hope to encourage more foot traffic.

Special Sign
Permit for The
Gallery on
Bearskin
Neck/Etchings by
Emrich
Motion Approved

Temporary Memorandum of Agreement with MCOP Local 154 Patrol Officers: Selectperson Sheedy moved that the Board of Selectmen approve and sign a Temporary Memorandum of Agreement with MCOP Local 154 Patrol Officers, effective July 1, 2016 to December 31, 2016 to assist the Police Chief in granting as many time off requests as he deems possible based upon the needs of the Department, Selectperson Campbell seconded, Vote: 4-0.

Temporary
Memorandum of
Agreement with
MCOP Local 154
Patrol Officers
Motion Approved

Temporary Memorandum of Agreement with MCOP Local 154A Sergeants: Selectperson Battistelli moved that the Board of Selectmen approve and sign a Temporary Memorandum of Agreement with MCOP Local 154A Sergeants, effective July 1, 2016 to December 31, 2016 to assist the Police Chief in granting as many time off requests as he deems possible based upon the needs of the Department, Selectperson Sheedy seconded, Vote: 4-0.

Temporary
Memorandum of
Agreement with
MCOP Local
154A Sergeants
Motion Approved

8:00 Selectmen Briefing:
Green Communities Progress - reschedule

Selectmen
Briefing – Green
Communities

8:15 Discussion Items:

Discussion Items:

Town Administrator's Contract: Chairman Murphy said Town Administrator L. Sanders has agreed to stay on for another 3 years. The contract includes a 2% increase in FY '17, a 1.5% increase in FY 18, and a 2% increase in FY '19. L. Sanders said she reserves the right to decline any of those increases depending on the town's finances.

Town
Administrator's
Contract

Charging Rent for Signs on Town Property: This was brought up due to the Pigeon Cove Tavern. Other signs on town property were mentioned: Rockport Music, Inns at the South End of town. Selectperson Campbell recommended a current list of signs on town property be developed and then they can be discussed. Philosophically how does the board feel about it and how much the town could realistically charge for these signs was discussed. There are probably 8-12 of them in town; some have already been approved. Selectperson Campbell said in a tourist town this is what we're about. They are necessary to have around town. Maybe bring the inventory of signs in town to the next meeting.

Charging Rent for
Signs on Town
Property

Town Meeting Scheduling & Attendance Survey (Gov't & By-Law Committee) - postponed

Town Meeting
Scheduling &
Attendance Survey
Postponed

Other Business/Announcements: Sandy Bay Yacht Club Lease: whether to renew or change the lease was discussed; it is a 10 year lease, it should be reviewed before renewing. T. Arsenian said all town leases should be reviewed to be sure the town is receiving market rate rents and there should be a public statement on what the benefit to the town is.

Other Business/
Announcements

9:15 Winter Parking Ban Task Force: The Town Administrator said she drafted a charge and membership – the BoS can make revisions, then she would put it on an upcoming agenda. She has a list of individuals who have volunteered to participate on the committee.

Winter Parking
Ban Task Force

Selectperson Sheedy moved to adjourn, seconded by Selectperson Battistelli, Vote 4-0.